



Exhibitor Updates (Aug Issue)

Dear Exhibitor,

Warm greetings from SEMICON India Team!

Thank you for participating in SEMICON India 2024. We hope your preparations are going well.

To assist with your planning, MMI has prepared a Handbook for a smooth onsite experience. Please review it thoroughly for hassle-free participation.

IMPORTANT NOTICE!

Due to the expected participation of a VVIP delegation to SEMICON India, the setup days for this edition have been rescheduled to **6 - 9 September 2024** from the original 8-10 September dates. The show days remain the same: 11-13 September 2024.

Dates for stand possession:

- Bare space: from 6th September 2024
- Shell space: from 8th September 2024

Only placement of exhibits and Setup will be allowed on 9th September till 4:00 PM. No stand building will be allowed on 9th September 2024.

Stands should be kept opening ready on or before 4:00 PM on 9th September 2024.

After this time, the venue will be under SPG control, and no work will be allowed on-site.

10th September 2024 will strictly be a non-working day due to VVIP Movement on 11th September 2024. Strictly no entry to exhibitors and contractors on 10 Sept.

Build-up / Dismantling Schedule

Booth Type	Date	Time
Build-up Raw(bare) space exhibitors	Friday, September 6	12pm - 6pm
	Saturday, September 7	10am - 6pm
	Sunday, September 8	10am - 6pm
	Monday, September 9	10am - 4pm
Build-up Shell scheme exhibitors	Sunday, September 8	11am - 6pm
	Monday, September 9	10am - 4pm
Dismantling	Friday, September 13	6pm - 11:59pm
No Entry to Exhibition Halls on 10 Sept		

OPERATIONS TIMELINE

Build-up Period (Move-in) - Halls 1, 3, 6 & 8	Dates	Time
Move-in of heavy exhibits that need lifting equipment and vehicles inside halls	6th September	12.00 pm – 06.00 pm
	7th September	10.00 am – 06.00 pm
Working hours for raw space booth contractors/exhibitors - All Halls	6th to 8th September	12.00 pm – overnight
	9th September	Till 04.00 pm
Working hours for shell scheme booth contractors/exhibitors - All Halls	8th September	11.00 am – overnight
	9th September	Till 04.00 pm
Exhibitor registration (issuing of badges)	6th September	02.00 pm – 06.00 pm
	7th September	10.00 am – 06.00 pm
	8th September	10.00 am – 06.00 pm
	9th September	10.00 am – 04.00 pm
Full electricity supply to all exhibitors	9th September	12.00 pm onwards
Deadline for final completion of all booths for contractors/exhibitors	9th September	04.00 pm
<p>1. No vehicle movement/entry will be allowed after 04:00 pm on 8th September 2024 in the exhibition halls</p> <p>2. Booth contractors won't be allowed to work after 04:00 pm on 9th September 2024 in the halls</p> <p>3. 10th September 2024 will be Strictly Kept as “NO WORKING DAY” due to the VVIP movement on 11th September 2024</p>		
Show Days		
Exhibitor access to the exhibition	11th - 13th September	8.30 am to 6.00 pm
Start of aisle cleaning	11th - 13th September	07.00 pm
Visitor access to the exhibition	11th - 12th September	10.00 am – 06.00 pm
Visitor access to the exhibition	13th September	10.00 am – 05.00 pm

MADATORY Forms Deadline – 12 August 2024

Please be reminded that the deadlines for ALL Order Forms has been extended 12 Aug 2024.

Orders placed after the deadline will incur additional 30% surcharge on the actual cost. Login to [MMI Connect Portal](#) and access to the Online Exhibitor Manual to submit the forms early!

Form 2: Update Fascia Name

The fascia name on your booth will be displayed in UPPER CASE and no longer than 30 characters. Abbreviations will be used, e.g., Limited = Ltd.

If your fascia name details are not received by us before the deadline, the company name and details indicated in the application form will be printed.

Form 4: Booth Design Approval (for bare space exhibitors)

Bare space booth exhibitors are requested to submit for APPROVAL on their booth layout plan, elevation with dimensions, 3D artists impression and electrical single line drawing to the organizers via Form no. 4 within the deadline mentioned.

Construction will not be permitted without the organizer's approval to booth designs & plans.

Refer to [Guidelines - Section 3](#) under OEM for more information.

Form 5: Indoor Heavy Machinery

Exhibitors are requested to send their Heavy Machinery Details to our appointed Official Freight Forwarder before the deadline to move your exhibit from venue to your booth.

SEMICON India has appointed 03 Official Freight Forwarder and they are the only forwarders allowed to operate inside the Exhibition Halls.

1. R. E. Rogers India Pvt. Ltd.
2. Buhariwala Logistics.
3. P S BEDI & CO PVT LTD

Their contact information can be found in Form 5 or Section 6 & 7 under Guidelines in the OEM.

ONLINE EXHIBITOR DIRECTORY - MANDATORY

Please login into [SEMI Portal](#) and complete your Company Information, Product Categories and Press Releases soonest in order to enjoy maximum level of recognition and publicity as the visitors will be accessing the portal.

Please note that passwords are sent to both Primary Contact, Secondary Contacts and registered Co-exhibitors only.

You and your Co-Exhibitor(s) will have the opportunity to easily create and submit your information through our Online Exhibitor Directory.

Online Listing includes the following information:

- Company Name, Logo (if uploaded), PIC's contact details
- Welcome Message
- Online Company Profile
- Web URL
- Product Categories and Management (*up to 5 uploads*)
- Press Releases (*up to 5 uploads*)

Once you have updated your online profile, you may search/view it under [Exhibitor List Index](#).

Onsite Leads Management

Messe Muenchen India and Helpie Event come together to bring a compelling prospecting and data management solution to progressive and data-minded Exhibitors such as yourselves.

So that you can maximise your exhibition Return on Objectives (ROO), Return on Investments (ROI).

Helpie Event has consistently impressed exhibitors with its user-friendly experience and powerful features. It helps you capture visitor interactions seamlessly, fostering meaningful connections with both potential and existing customers.

Here's what makes Helpie Event stand out:

- Android and iOS apps: Capture discussions and leads on the go
- Email and WhatsApp integration: Connect with leads conveniently
- Robust admin functionalities: Manage leads efficiently, wherever you are
- New features: Quick notes and email cc/bcc

Maximize your success at SEMICON India by utilizing Helpie Event! Sign up now through the MMI Connect exhibitor portal under the Lead Capture tab.

Early Bird pricing ends on 12th August, so sign up soon!

Marketing Assets

Make use of these marketing tools to boost your company's participation and presence at SEMICON India 2024. Download and add the banners to your websites and digital signatures to promote awareness of your company's participation.

Click [HERE](#) to download SEMICON India Marketing Tools

Entry requirements into India - Visa application

All foreign nationals entering India are required to possess a valid international travel document in the form of a national passport with a valid visa from an Indian Mission/Post or eVisa from Bureau of Immigration, Ministry of Home Affairs.

e-Business Visa Application Procedures:

Please prepare the following prior to application:

- Scanned Bio Page of the passport showing the Photograph and Details*
 - Applicant's recent coloured photograph (dimensions 2in X 2in) size less than 1MB (JPEG FORMAT)
 - Copy of Business Card
 - Any letter of invitation if applicable from Indian parties which wish you conduct the business
- a) Obtain an Invitation Letter to SEMICON India for your eVisa application. Fill up [this form](#) and email to Mr. Rommel Pereira for endorsement.
Mr. Rommel Pereira
TEL: +91 22 4255-4700
Email: rommel.pereira@mm-india.in
- b) Once you obtain your invitation letter, you may apply for eVisa at this [LINK](#). Enclosed application guide for your reference.
- c) Once your eVisa application is paid and approved, the Electronic Travel Authorization (ETA) will be sent to your e-mail.
- d) Print ETA and present at Immigration Check Post where eVisa will be stamped on passport.

Visa Advisory

Government of India has not authorized any agent or intermediary to charge any fee for facilitation of emergency / express Visa/eVisa.

For travel to India, a regular/eVisa along with passport is mandatory.

Only categories exempted under bilateral arrangements may not need a visa. Visa is not required for OCI Card holders.

Payment Reminder

Booth/Stand possession will be given to exhibitors/stand fabricators only after 100% payment for space and all other additional services are reflected in our accounts.

We request you to ensure that the payments are cleared before your contractor reaches onsite. A refundable security deposit of - INR 50,000/- for booth less than 50m and INR 1,00,000/- for booth more than 50m must be paid by demand draft in the name of “**Messe Muenchen India Pvt. Ltd.**” payable at “Mumbai” by your stand fabricator/contractor to gain entry to the halls for construction.

Refundable security deposit must be paid by the booth/stand contractor on or before 30th August 2024 to access halls in time for build-up schedules.

Note: The security deposit will only be refunded to stand fabricators who complete the setup & Dismantling on time as provided in the scheduled timelines. In case the fabricator fails to meet the stand completion deadline, the complete security deposit will be forfeited.

Exhibitor News & Updates

SEMICON India Team has been keeping exhibitors up to date from May onwards with the show progress and development via monthly exhibitor updates. These information are useful and vital for exhibition planning.

For those who have been missing out on the past issues update, you may find them at Exhibitor Updates under [Exhibitor Guide](#) on our website.

For General Inquiry, please contact:

International inquiry: - SEMI semiconindia@semi.org

Domestic inquiry: - MMI semiconindia@mm-india.in

For Booth Decor and Operations, please contact:

Dipesh Bharadiya

Deputy Director – Operations

Tel: +91 22 4255 4708

Handphone: +91 9594007888

Email: dipesh.bharadiya@mm-india.in